

### **GUIDELINES FOR POSTER PRESENTERS**

# The POSTER PRESENTERS and their co-authors are kindly requested to follow carefully the instructions below.

1. Create an account and complete your profile in Brella in advance of the symposium start date, using the credentials and instructions you have received as a registered participant. If not done yet, please register <u>HERE</u>.

**IMPORTANT:** Please ensure that during the login in Brella you do not skip the networking section otherwise participants will not be able to book meetings with you and you will not be visible as poster representative.

2. Request to be assigned to the Poster booth as representatives. In Brella, the main presenter and

the presenting co-authors should:

- Go to Poster tab
- Enter the Helpdesk booth
- Write the following message in the Chat: "Please add me to poster ID (your abstract id number)"

Please find below at the following page a screen-shot of the above steps (fig. 1) and how your poster booth will appear (fig. 2)

# 3. During the Poster Session, all poster authors are invited to be available in their poster booth, which is accessible in Brella from the Poster tab.

#### Monday 19 July 2021

10:15-11:15 CEST, 16:15-17:15 CSTOpen Poster Session for all participants11:30-13:00 CEST, 17:30-18:30 CSTAdjudicated Poster Session for adjudicators and poster authors

During the open Poster Session slot, all participants will have the opportunity to visit your booth and ask you questions via chat. You will also be able to reply via chat.

During the adjudicated Poster Session slot, a member of the scientific committee will evaluate your poster material for the Best Poster Award competition and have the possibility to interact with you via a 1:1 meeting, i.e. a voice/videoconference with you. **Please do not forget to accept the request for meetings.** 

The chat will be disabled during the adjudicated session.

The selected award-winning posters will be announced during the closing session on Wednesday 21 July AM in Europe / PM in China.

The Poster booths can however be visited at any time during the symposium.

# IMPORTANT: In case you have not provided us with requested materials, please do so at your earliest convenience to have your Poster booth ready before the event.

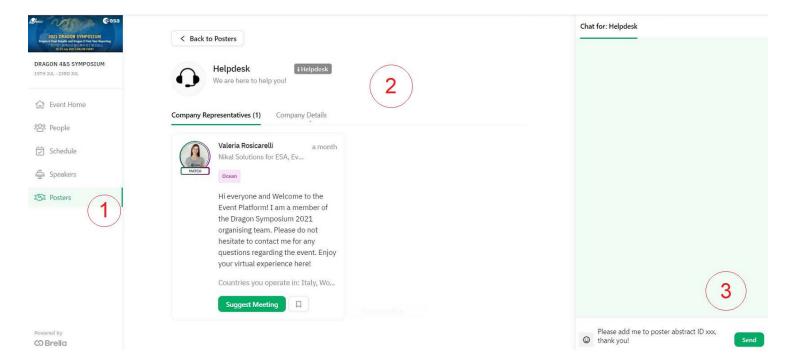


Fig. 1

